COVID-19 WORKPLACE HEALTH & SAFETY INSPECTION CHECKLIST

The current COVID-19 'coronavirus' outbreak poses a serious risk to individuals and businesses. This inspection checklist assists in identifying the control measures to consider to reduce the risk of workplace infections.

brentwood park
ski & snowboard centre
snowsports activities
all year round

ERSA Summer League
Essex 17 July 2021

SITE: Brentwood Park Ski & Snowsports Centre
SITE ADDRESS: Warley Gap, Brentwood, Essex, CM13 3DP
INSPECTION UNDERTAKEN BY: Steven Cis
DATE OF REPORT: 29 June2021

Number of issues not closed out from previous inspection: 0	Number of issues that are repeated from previous report: 0

FINDINGS OF INSPECTION:

Level of compliance should be included in report using a Rag Rating - Green – Full compliance (no action required), Amber - breach identified (remedial action recommended), Red – significant breach (action required)

A: BUILDING / SITE CONTROL

NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Have the entry and exits to the building/site been limited to the minimum number of points required.	Y	G		One for each.
2	Use of Face Covering and PPE.				Use of a face covering is compulsory for everyone over the age of 11 unless individual exemptions apply.
3	Has access to the building/site been restricted to participants and visitors only.	Y	G		A booking system is in place.
4	Is it practicable to confine participants and visitors to strictly defined areas and avoid unnecessary movements around the building.	Y	G		Socially distanced areas have been designated for participants to get their equipment on and leave their belongings.
5	Can hand sanitisation points be clearly placed at all entrance and exit points.	Y	G		Also in the building and other areas.
6	Have staff been informed to direct all participants and visitors to use hand sanitiser when entering and leaving the building.	Y	G		

7	Are all regular contact points on access/egress doors e.g. handles cleaned throughout the day.	Y	G		

B: CLEANING					
NO	**ISSUES**	**Y/N/NA**	**RATING= R/A/G**		**COMMENTS**
1	Is the cleaning frequency such that cleaning can be undertaken when site/building is occupied.	Y	G		
2	Are all hand contact points cleaned on a frequent basis throughout the day including, door furniture, handrails, IT equipment, desks, phones, flush plates, taps, dispensers.	Y	G		
3	Are appropriate cleaning products being used during daily preventative clean regime.	Y	G		
4	Have persons undertaking the cleaning been instructed with clear safe usage instructions.	Y	G		
5	Can where practical curtains, blinds and doors be removed to minimise the areas where viruses can be difficult or time consuming to remove.	Y	G		Outer toilet doors have been removed. Changing room cubicles have been closed and curtains removed.
6	Can blinds be kept opened and locked if they cannot be removed.	Y	G		
7	Can rugs and mats be removed where safe to do so to make cleaning and disinfection of floors easier.	Y	G		
8	Is it practicable to introduce a daily steam cleaning procedure for washrooms.	N	R		

C: INFORMATION, INSTRUCTION, TRAINING					
NO	**ISSUES**	**Y/N/NA**	**RATING= R/A/G**		**COMMENTS**
1	Have staff been instructed on how to hand wash effectively and for the correct duration.	Y	G		All staff have undergone a COVID-19 online course and gained a certificate of completion.
2	Have staff been instructed on social distance where practicable while at work.				All staff have undergone a COVID-19 online course and gained a certificate of completion.
3	Have participants and visitors been instructed on social distance where practicable while on site.	Y	G		This is being done through signage and verbal reminders.
4	Are daily alerts from government departments e.g. Public Health England being sourced.	Y	G		

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D: SIGNAGE					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Are advisory notices and markings displayed throughout the building/premises, especially at entrances and exits and were people congregate.	Y	G		
2	Are the signs displayed reviewed and replaced as necessary.	Y	G		

E: STAFF					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Has a risk assessment been undertaken for those who have a self-declared health condition which could increase their risk profile	Y	G		All staff have undergone a COVID-19 Risk Assessment.
2	Where practicable have staff been allowed to work from home/remotely	NA	NA		
3	Have staff been informed not to wear neck ties and scarves due to the risk of transmitting the virus when working in close proximity to colleagues.	Y	G		
4	Have staff been instructed to minimise business related travel and use video chat as an alternative method of maintaining contact with colleagues, suppliers and customers.	Y	G		
5	Have staff been discouraged from hand shaking and general close personal greetings.	Y	G		
6	Have staff been provided with appropriate cleaning products so that they can frequently clean their work stations during the day.	Y	G		
7	Have appropriate hand sanitiser pump action containers been made available in every work area throughout the building.	Y	G		

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F: SLOPES					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Has access to the slopes been restricted to participants only.	Y	G		
2	Is there a limit to how many users at any on time.	Y	G		In line with the latest Step 4 Government guidelines.
3	Are practical distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
4	Have participants been instructed on social distancing while on the slopes.	Y	G		
5	Have social distancing signs been allocated to these areas.	Y	G		
6	Is a monitoring system in place.	Y	G		CCTV and direct visual.

G: SKI LIFTS					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Are distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
2	Have participants been instructed on social distancing while on the slopes.	Y	G		
3	Are all contact points cleaned on a frequent basis throughout the day.	Y	G		

H: EQUIPMENT					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Is equipment cleaned after each use.	Y	G		
2	Are appropriate cleaning products being used for this task.	Y	G		
3	Have persons undertaking the cleaning been instructed with clear safe usage instructions.	Y	G		
4	Is it practicable to introduce a daily steam cleaning procedure for equipment.	N	G		

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I: ACTIVITIES - RECREATIONAL USE					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Are practical distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
2	Have participants been instructed on social distancing while on the slopes.	Y	G		
3	Are numbers limited for each session?	Y	G		In line with the latest Step 4 Government guidelines.
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I: ACTIVITIES - LESSONS / COACHING					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Are practical distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
2	Have participants been instructed on social distancing while on the slopes.	Y	G		
3	Are numbers limited for each session?	Y	G		In line with the latest Step 4 Government guidelines.
4					

I: ACTIVITIES - TUBING					
NO	ISSUES	Y/N/NA	RATING= R/A/G		COMMENTS
1	Are practical distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
2	Have participants been instructed on social distancing while on the slopes.	Y	G		
3	Are numbers limited for each session?	Y	G		In line with the latest Step 4 Government guidelines.
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I: ACTIVITIES - RACE EVENTS					
NO	**ISSUES**	**Y/N/NA**	**RATING= R/A/G**		**COMMENTS**
1	Are there specific event rules in place?	Y	G		E.R.S.A Covid-19 Race Rules & Event Protocols apply. See Race Invitation.
2	Are practical distancing measures in place? Please explain what and how.	Y	G		Use of markers / cones.
3	Are numbers limited for this event?	Y	G		In line with the latest Step 4 Government guidelines and E.R.S.A Race Rules & Event Protocols.
4	Is the total number of participants to be split into different groups and attend at different times?	Y	G		Total participants have been split into 3 separate groups and will be attending at different times as per E.R.S.A Race invitation for this event.
5	Have participants been instructed on social distancing while on the slopes.	Y	G		E.R.S.A Covid-19 Race Rules & Event Protocols apply. See Race Invitation.
6	Are there any restrictions of access to the main building?	Y	G		Individual access will be limited to the use of toilets and face coverings must be used.
7	First Aid	Y	G		Appointed Compliant First Aiders will be on duty for the duration of the event.
8	Use of slope equipment.	Y	G		All equipment is regularly sanitased using Zoono.
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